

Subject: SpeakUp! School Adult Event Debrief Meeting Reminder

Hello **INSERT SCHOOL NAME** School Adults,

Thank you so much for being a part of our SpeakUp! event. It is important to debrief as a team to reflect on our experience and share themes from the breakouts that may require support from the school.

Our debrief meeting will take place on **INSERT DATE** at **INSERT TIME**.

It will be held at/on **INSERT PLACE or VIRTUAL LINK**.

Thank you in advance for your participation and your thoughtful feedback.

Looking forward to seeing everyone soon!